



George W. Bush
Presidential Library

Inventory for FOIA Request 2014-0474-F

Records Between the White House and Buckingham Palace on the Planning of the 2007 State Visit of Queen Elizabeth II and Prince Philip

Extent

27 folders, approximately 1,862 pages / 323 assets

Access

Collection is open to all researchers. Access to George W. Bush Presidential records is governed by the Presidential Records Act (PRA) (44 USC 22, as amended) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

Copyright

Records in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

Provenance

Official records of George W. Bush's presidency are housed at the George W. Bush Presidential Library and are administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

Processing by

Staff Archivists, 2024. Previously restricted materials are added as they are released. Last Modified: 08/19/2024

Scope and Content

The materials in FOIA 2014-0474-F are a selective, not necessarily all inclusive, body of records responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

FOIA 2014-0474-F requested materials related to correspondence, itineraries, letters, cards, and other materials between the White House and Buckingham Palace in 2006 and 2007 regarding the planning of the 2007 State Visit of Queen Elizabeth II and Prince Philip.

This FOIA primarily contains correspondence, memoranda, invitations, printed emails, information sheets, agendas, schedules, notes, printed articles, lists, maps, reports, and speech drafts. Included are preparation materials for the filming of a documentary by RDF Media of

Queen Elizabeth II's visit to the United States as well as the taping of ABC's *Good Morning America* at the White House. These are comprised of contracts, lists of potential interviewees, schedules, background information, and guidance for the individuals partaking in the interviews. In addition, there are several copies of President George W. Bush and Mrs. Laura Bush's schedules for each day of Queen Elizabeth II and Prince Philip's State Visit. Significant attention is devoted to the creation of guest lists for each official White House event held during the State Visit. The bulk of the remaining materials contain correspondence between staff members in the White House and Buckingham Palace, handwritten notes summarizing planning meetings, edits to the State Dinner menu, information sheets on the United Kingdom, biographies for Queen Elizabeth II and Prince Philip, and maps detailing personnel locations for the White House arrival ceremony. Electronic records consist of emails discussing scheduling of meetings to plan the visit, draft and final press statements and press releases, draft and final statements and speeches, planning emails, guest lists, schedules, media discussions, and protocol questions regarding the State Visit.

Please note that a portion of classified records related to this request has not yet been processed. Additional records will be provided as they become available.

System of Arrangement

The materials in FOIA 2014-0474-F are a systematic body of records responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Records responsive to this FOIA were found in these collection areas – White House Office of Records Management (WHORM) Subject Files, Staff Member Office Files, and George W. Bush Presidential Electronic Records.

The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject Files and Alpha Files were compiled by staff in the White House Office of Records Management and are a series of documents assigned a letter/number combination and filed in a series of categories by subject. WHORM Subject Files and WHORM Alpha Files are processed at the document level.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The Executive Office of the President (EOP) instance of the Electronic Records Archive (ERA) contains electronic records created or received by President George W. Bush. These records are stored in Search and Access Sets (SAS) that represent their originating computer program, such as Exchange Email or the Worker and Visitor Entry System (WAVES). In addition to records captured from the White House's electronic systems, EOP-ERA also contains records from the home and shared drives used by White House staff.

The following is a list of electronic search results lists (SRLs) and folders processed in response to FOIA 2014-0474-F:

George W. Bush Electronic Records

Exchange contains 206 assets, of which 163 are released in full, 36 are withheld in part, and 7 are withheld in full.

NSC contains 28 assets, of which 27 are released in full and 1 is withheld in full.

WHO contains 89 assets, of which 84 are released in full and 5 are withheld in full.

George W. Bush Textual Records

Box 1

Records Management, White House Office of

Subject Files - FG006-27 (Office of Senior Advisor - Karl Rove)

723887

724040

Subject Files - PP005-01 (First Lady)

726735

Staff Member Office Files

Communications, White House Office of

Carski, Kevin - Subject Files

05/07/2007 - State Visit of Her Majesty Queen Elizabeth II

Counsel's Office, White House

Smith, John - Subject Files

QE2 (Queen Elizabeth II) Filming (RDF TV)

Gift Office, White House

Wallingford, Jane - First Family Files

Small spiral notebook: The State Visit the United States of America by her Majesty Queen Elizabeth II and His Royal Highness The Prince Philip Duke of Edinburgh, 05/03/2007 - 05/08/2007

Management and Administration, White House Office of

Warwood, Jordan - Subject Files

Filming Requests : UK Filming Queen's Request

Queen Elizabeth II Arrival Ceremony

Office of Laura Bush - Chief of Staff

McBride, Anita - Subject Files

Binder - The State Visit to the United States of America of Her Majesty Queen

Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [1]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [2]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [3]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [4]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [5]

Box 2

Office of Laura Bush - Chief of Staff

McBride, Anita - Subject Files

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [6]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [7]

Binder - The State Visit to the United States of America of Her Majesty Queen
Elizabeth II and His Royal Highness the Prince Philip Duke of Edinburgh,
05/03/2007-05/08/2007 [8]

McDonough, Sally - Subject Files

Queen's Visit 2007 - Media Advisories and Releases

Social Office, White House

Hargraves, Catherine (Cathy) - Chron Files

05/07/2007 - Queen Elizabeth II State Visit: [After Dinner]

05/07/2007 - Queen Elizabeth II State Visit: After Dinner QE II Dinner

05/07/2007 - Queen Elizabeth II State Visit: [Arrival]

05/07/2007 - Queen Elizabeth II State Visit: [Dinner]

05/07/2007 - Queen Elizabeth II State Visit: Guest Lists [Folder 1]

05/07/2007 - Queen Elizabeth II State Visit: [Guest Lists] [Folder 2]

05/07/2007 - Queen Elizabeth II State Visit : Lunch Queen Elizabeth

Box 3

Social Office, White House

Zantzing, Amy - Subject Files

Queens Guest List

Zantzing, Amy - Chron Files

05/07/2007 - Visit of the Queen of England

Binder - 05/07/2007 - Queen of England State Dinner

Container List for Previously Opened Folders:

**Records Management, White House Office of
Subject Files - SO002 (Dinners, White House)**

722151 - 728399

2014-0030-P