

Received(Date): 21 FEB 2002 15:58:26
From: Harriet L. Ross (CN=Harriet L. Ross/OU=OA/O=EOP [OA])
To: Brett M. Kavanaugh (CN=Brett M. Kavanaugh/OU=WHO/O=EOP@EOP [WHO])
Subject: : Fire Alarm Installation Access
[P_QHFL5003_WHO.TXT_1.doc](#)

Begin Original ARMS Header #####
RECORD TYPE: PRESIDENTIAL (NOTES MAIL)
CREATOR:Harriet L. Ross (CN=Harriet L. Ross/OU=OA/O=EOP [OA])
CREATION DATE/TIME:21-FEB-2002 15:58:26.00
SUBJECT:: Fire Alarm Installation Access
TO:Brett M. Kavanaugh (CN=Brett M. Kavanaugh/OU=WHO/O=EOP@EOP [WHO])
READ:UNKNOWN
End Original ARMS Header

Brett,

Please initial the attached memo and fax to x5-1051 before 4:30 PM.
Should you have any question, please give me a call.

Thanks,
Harriet
x59024
ATT CREATION TIME/DATE: 0 00:00:00.00
File attachment <P_QHFL5003_WHO.TXT_1>

February 21, 2002

MEMORANDUM FOR

[Redacted]

USSS/ACCESS CONTROL SECTION
WHITE HOUSE SECURITY BRANCH

FOIA(b)7 - (C)
FOIA(b)7 - (F)
FOIA(b)6
FOIA(b)7 - (E)
PRA-P6

FROM: KAREN HUGHES
COUNSELOR TO THE PRESIDENT

SUBJECT: CONTRACTOR WORK IN EEOB

Thursday, February 21, 2002, in support of Fire and Life Safety Improvements Project, the contractor is authorized access **FOIA(b)7 - (E)** after 7 PM. The GSA escorted contractor will be drilling a hole in the office for the installation of fire alarm devices and associated equipment.

In the event the doors leading into this space is locked, we ask your assistance in unlocking it as necessary for the contractor. There will be GSA pass-holder escorts, but they may not have the necessary keys for the area.

For further information you may contact Harriet Ross, Project Manager, Facilities Management, Office of Administration, at 5-9024.

Thank you for your assistance.