



## Inventory for FOIA Request 2022-0086-F

### Personnel Records for Westley “Wes” Watende Moore

#### Extent

11 folders, approximately 447 pages

#### Access

Collection is open to all researchers. Access to George W. Bush Presidential records is governed by the Presidential Records Act (PRA) (44 USC 22, as amended) and the Freedom of Information Act (FOIA) (5 USC 552, as amended) and therefore records may be restricted in whole or in part in accordance with legal exemptions.

#### Copyright

Records in this collection that were prepared by officials of the United States government as part of their official duties are in the public domain. Researchers are advised to consult the copyright law of the United States (Title 17, USC) which governs the making of photocopies or other reproductions of copyrighted material.

#### Provenance

Official records of George W. Bush’s presidency are housed at the George W. Bush Presidential Library and are administered by the National Archives and Records Administration (NARA) under the provisions of the Presidential Records Act (PRA).

#### Processing by

Staff Archivists, 2022. Previously restricted materials are added as they are released. Last Modified: 11/04/2022

#### Scope and Content

The materials in FOIA 2022-0086-F are a selective, not necessarily all inclusive, body of records responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

FOIA 2022-0086-F requested personnel materials related to Westley “Wes” Watende Moore.

This FOIA primarily contains correspondence, memoranda, schedules, briefings, information sheets, reports, resumes, narratives, applications, and forms. Many of the reports, information sheets, resumes, and narratives are in relation to the 2006-2007 White House Fellows. There are descriptions of the White House Fellow program, including copies of the executive order that originally established it as well as biographical information for each of the thirteen White House Fellows selected that year, and a personal narrative written by each Fellow describing their qualifications for the position. There are schedules and briefings for President George W. Bush from 2006 and 2007, which include meetings and photo opportunities with the White House

Fellows. Furthermore, there are forms and applications filled out and submitted by Westley Moore during his time as a White House intern serving in the Office of Homeland Security in 2003. Included with these forms and applications are correspondence and memoranda between White House officials discussing Moore.

### **System of Arrangement**

The materials in FOIA 2022-0086-F are a systematic body of records responsive to the topic of the FOIA. Researchers should consult an archivist about related materials.

Records responsive to this FOIA were found in these collection areas – White House Office of Records Management (WHORM) Subject Files and Staff Member Office Files.

The White House Office of Records Management (WHORM) contains a variety of series created to organize and track documents and correspondence. The WHORM Subject Files and Alpha Files were compiled by staff in the White House Office of Records Management and are a series of documents assigned a letter/number combination and filed in a series of categories by subject. WHORM Subject Files and WHORM Alpha Files are processed at the document level.

Staff Member Office Files are maintained at the folder level by staff members within their individual offices and document all levels of administration activity.

Staff Member Office Files are processed at the folder level, that is, individual documents are not selected and removed from a folder for processing. While this method maintains folder integrity, it frequently results in the incidental processing of documents that are not wholly responsive to the subject area.

The following is a list of folders processed in response to FOIA 2022-0086-F:

### ***George W. Bush Textual Records***

#### **Box 1**

#### **Records Management, White House Office of**

Subject Files - FG001-07 (Briefing Papers)

12/15/2006 [715618] [1]

12/15/2006 [715618] [2]

12/19/2006 [716250]

08/08/2007 [736460]

Subject Files – FG006-03A (Chief of Staff, Office Files)

705587 [1]

705587 [2]

Subject Files – FG006-30 (Deputy Chief of Staff for Policy, Office Files)

735988

Subject Files – FG233 (President’s Commission on White House Fellowships)  
702216

Subject Files – PE010 (Foreign Service Training)  
733478

**Staff Member Office Files**

Homeland Security, White House Office of  
Shallenberger, Dee

Moore, Westley W. – WHO Intern

Office of Administration – Office of Security and Emergency Preparedness  
Personnel Security Files

Moore, Westly [Westley] Watender [Watende] – Intern

## **Container List for Previously Opened Folders:**

**Records Management, White House Office of  
Subject Files - MA (Medals - Awards)**

716397 - 716485

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